



# CONVENTION 2022

November 21 to 25 | Vancouver BC



## BCFED Convention 2022 election rules

### Delegate registration deadline

**On Thursday, November 24, election day, delegate registration and credential pick up will open at 7:00 am and close at 8:30 am.** Delegates who are in line at 8:30 am will be allowed to register. However, access to the registration line will close at 8:30 am, no exceptions. Delegates who arrive after 8:30 am to pick up credentials or to register will not be permitted to enter the convention hall or participate in the vote. Registration and credential pick up will resume after the elections are completed.

### Delegate information

Candidates may request and receive information regarding overall delegate entitlements for each affiliate.

Pursuant to the Rules of Order adopted at convention, alternates must turn in the badge of the person they are replacing to become an official delegate.

If an alternate delegate is replacing a regular delegate, the regular delegate must present their badge to the convention office before the office can issue an alternate badge to the replacement. The regular delegate and their replacement (alternate) delegate will not be on the floor at the same time.

If different alternate delegates are attending each day for a union, the same procedure is followed. Each alternate delegate must turn their badge into the convention office if they are not returning the following day. Alternate delegates, once they have replaced a regular delegate, have full voice and vote.

### Nominations

Candidate nomination forms are available on the convention website at <https://convention.bcfed.ca/2022/>. Candidates are encouraged to complete a nomination form

and submit by election day, November 24th. However, a final call for nominations will be held just prior to the vote. This allows potential candidates to run from the floor.

On the day of the election, each candidate will be given two (2) minutes for their nominator(s) to speak to the delegates.

If any position is uncontested, then the solely-nominated candidate will be acclaimed to the position.

### **Campaign materials**

Candidate materials must not be distributed in the hallway outside the convention hall. Candidate material may be distributed to **delegates only** in the area immediately outside the main entrance to the convention area (inside the main foyer of the convention centre).

Candidates may submit one (1) piece of campaign material to the BCFED Convention office for distribution on the convention floor by the sergeant-at-arms committee. Material will be produced at the candidate's cost and appropriately union "bugged." Campaign material, like all literature, must be approved by the BCFED Officers prior to distribution. Therefore, the campaign material must be received by 4:00 pm the night before its intended distribution day. The last time to provide election material is 4:00 pm on Wednesday, November 23rd for distribution to delegates on the convention floor prior to the election on Thursday, November 24th.

### **Ballot eligibility**

Convention delegates must present valid credentials to vote in the elections and be in attendance on the convention floor when the elections take place. Individual delegates will be provided with one ballot per person. There is no proxy voting.

### **Order of elections**

Elections will be conducted in accordance with the constitution in the following order:

1. President
2. Secretary-Treasurer
3. Executive Council members representing labour councils
4. Trustees at large [Three (3) plus one (1) alternate]

### **Balloting process**

Balloting will be conducted by secret ballot vote. The balloting committee and the sergeant-at-arms committee will be responsible for distributing ballots, collecting ballots and counting ballots under the direction of the election chairperson. Voting will be done at polling stations

set up on the convention floor. Delegates will be provided with a ballot and can only mark their ballot at a prescribed polling station. Accessible voting will be available for delegates who are unable to attend a polling station. Balloting committee members and sergeants-at-arms committee members will vote at a designated ballot box following delegates.

Members of the balloting committee and the sergeant-at-arms committee are prohibited from wearing any election-related buttons or other paraphernalia while performing their duties.

Please note: the convention hall doors will be tiled (closed and delegates prohibited from entering or exiting) during the voting process and during the distribution and collection of ballots. **One door will be designated for those delegates who wish to leave the convention hall. However, once they have left the hall, delegates may not return until the doors have been untiled.**

### Scrutineers

Each candidate is entitled to appoint one (1) scrutineer during the balloting process. The scrutineer must be a delegate to the 2022 convention. The scrutineer will be entitled to observe the balloting process, including the counting of ballots. If scrutineers have any concern or question during the balloting process, they are to communicate their concern to one of the balloting committee co-chairs to make a determination. If there continues to be a dispute, the matter will be referred to the election chairperson.

Scrutineers may not have any communication device (cellphones, tablet, pager, etc.) on their person during the balloting process and are prohibited from communicating any information during the elections. Once the counting of ballots has begun, scrutineers need to be prepared to stay in the counting room for the duration of the count.

### Reporting of results

Elections will be conducted pursuant to Article 10 of the constitution.

Once the balloting process is completed, the balloting committee co-chairs will provide a written report (on a reporting form) to the election chairperson.

The election chairperson will then report the results in the following manner:

- Title of position being elected
- Number of ballots received
- Number of spoiled ballots
- Number of accepted ballots
- Number of votes required to be elected
- Number of votes received by each candidate (read in alphabetical order by surname)

- Declare the person elected or call for an additional ballot

### **Disputes**

Any disputes regarding these convention rules must be addressed with the election chairperson who will have sole responsibility to interpret and rule on any such disputes.

### **Oath of office**

Swearing in of officers and executive council will take place prior to the adjournment of proceedings on Thursday, November 24th, 2022.